

# Volunteer Role Profile



Volunteer Role	<b>Speaker</b>
Volunteer Manager	<b>Volunteer Manager</b>
Where you will be based	<b>Community</b>

## Why we want you

Our volunteer Speakers take the message about our work and campaigns into the community. Using a PowerPoint presentation and accompanying notes, Speakers share their knowledge, passion and enthusiasm about woods, trees and the Woodland Trust with a wide range of groups, including gardening groups, wildlife groups, local charities, and national networks such as the Women's Institute and the Rotary Club. Through their talks, our Speaker network also promote current Woodland Trust campaigns, membership and woodland dedication.

## What you will be doing

- Responding to requests for talks from local groups, including confirming a suitable date and time
- Using a set suite of PowerPoint slides to create a talk appropriate to your geographical area
- Delivering talks of approximately 40 minutes in length, with opportunity for questions afterward
- If comfortable doing so, delivering talks via Teams or Zoom if groups request this
- Informing groups of our current campaigns and membership options
- Operating within our Volunteer Charter, policies, procedures, and guidelines
- As part of your role, you will need to log all the hours you volunteer through Assemble, your volunteering website, either on the desktop version or the mobile app
- Work within the risk assessment provided by your volunteer manager

## The skills you need

- Experience of public speaking and ability to present, inspire and engage a variety of audiences
- Genuine interest in woodlands and conservation
- Ability to handle a range of audience members, including those that may be more challenging
- Ability to use a digital projector and Microsoft PowerPoint
- Willingness to research local groups in your area who may be interested in a talk and make connections with them
- A sensible regard for health and safety



## **What's in it for you**

- Receive all the training and support you need to provide the talks you will be delivering
- Use your speaking skills to inspire others about our work, making a difference for the future of woods and trees and the environment
- An opportunity to connect with local groups and help them potentially connect to the woodlands and wildlife in their communities
- An excellent opportunity to support the UK's largest woodland conservation charity
- A full induction to the Woodland Trust and access to a range of training

## **Disclaimer**

An interview and two references will be required for this role, and training will need to be completed before the role commences. Please ensure you have known referees for more than 6 months and they are not a partner, close relative, or Woodland Trust employee. Former or current work colleagues, friends, volunteers, and neighbours that have known you for more than 6 months are some examples that would be fine.

Expenses will be reimbursed for return journeys from home based on public transport cost or mileage at standard rates for the Woodland Trust.

As a volunteer you may have the opportunity to support the Trust at events in your area. We will contact you when these occasions arise to see if you are available and would like to help.