



Strategic Estates Asset Manager



Join us now to be part of the vital force in protecting and enhancing our National Park. As a National Park Authority we play a crucial role in tackling the twin challenges of the Global Climate Emergency and Nature Crisis.

Job Title: Strategic Estates Asset Manager

Salary: £42,721 - £49,797 (Band E) per annum

Working Hours: 35 hours per week - we are happy to talk part time and flexible working.

Contract: 1 year fixed term

Location: Balloch

The Role:

As Strategic Asset Manager at the National Park Authority, you'll play a pivotal role in delivering an ambitious estates strategy that enhances the value, sustainability, and impact of our assets.

This role has been created to add bandwidth at a management level, ensuring the effective management of our estate. You'll work closely alongside the existing post holder, collaborating to make strategic decisions on asset investment, disposal, and long-term site management. Together, you'll develop and implement a visionary five-year estate management plan, shaping the future of our sites while championing sustainability and continuous improvement.

Responsibilities:

- Lead the creation and implementation of a comprehensive estates strategy that outlines plans for asset disposal, investment and maintenance of existing sites. This strategy will ensure that decisions are aligned with the NPA's long-term goals and priorities, maximizing the utility and sustainability of the estate. This includes considering the organisational position in relation to policy matters affecting the estate.
- Evaluate and recommend strategies for the NPA's assets, including identifying sites for potential disposal, areas that require investment for improvement or enhancement and those that will maintain their current state to ensure ongoing operational effectiveness.
- Whilst the day-to-day tenancy management is delegated to the Tenancy Officer, the Strategic Aset Manager holds overall responsibility for ensuring that tenancy agreements are adhered to and that tenants/operators of NPA facilities meet high standards of contractual compliance.
- Working cross-organisationally, lead the process to develop individual site management plans covering the maintenance and operation of NPA sites. When finalised, this will transfer into the operational responsibility of the Construction and Maintenance Manager.
- Working in partnership with the Construction and Maintenance Manager to establish the Estates budget each year, aligned to the Annual Operational Plan, based on prioritisation of maintenance and statutory requirements. Once approved, manage workload in line with this and ensure that financial procedures and reporting are adhered to.
- Working with the Legal Services Team, and other teams as required, to ensure that tenancies are managed effectively and efficiently. Where appropriate, provide clear instructions to the Legal Services Team as the client to enable any matters to be resolved.
- Supporting the Tenancy Officer through undertaking necessary communications and engagement with interested parties including landowners, commercial operators and the wider community to secure support in the delivery of Estates Team priorities.
- Undertake any other duties appropriate to the grade as required.

Who we are looking for:

Your skills, abilities and experience should include:

- Proven experience in creating and implementing comprehensive estates strategies, focusing on asset disposal, investment and maintenance.
- Proven experience of strategically managing similar work.
- Demonstrated knowledge of tenancy management and ability to ensure compliance with tenancy agreements and contractual standards.
- Experience in leading cross-organisational initiatives, specifically in developing site management plans and working with various teams.
- Experience in communicating and engaging with diverse stakeholders, including landowners, commercial operators and community members.
- Proven experience in establishing and managing budgets aligned with operational plans, ensuring adherence to finalise procedures and reporting.
- Strong understanding of legal processes related to tenancy management and ability to collaborate effectively.
- Excellent leadership and management skills
- Excellent organisational skills
- Excellent analytical skills
- Excellent interpersonal skills
- Degree in a land or property-based profession or equivalent experience.

Ideally but not essential you will also have:

- Experience of site or estate management systems such as GIS/Access database linked systems.
- Experience of using public procurement processes
- Experience of managing or providing for visitors in an outdoor context such as a country park, National Park or similar situation.
- Knowledge and understanding of Land Reform (Scotland) Act and other Scottish access and countryside legislation
- Knowledge of waste management regulations.
- Sound understanding of the current Scottish Government's priorities and strategies for the future of Scotland
- Corporate membership of a relevant land or property-based profession

How to apply:

If you are interested in this role, complete your application by **28th March 2025 @ 9am**.

- Interviews will be virtual
- Interview dates are set for: 10th April 2025

Who we are and our values:

Loch Lomond and the Trossachs National Park is more than just an idyllic place to work, the Park Authority is one of the UK's Top 100 best not for profit companies to work for. Our Balloch headquarters is within easy reach of both Glasgow and Stirling with a train station at easy walking distance, a cycle to work scheme, although also ample car parking onsite.

We offer flexible and remote working, with a generous pension scheme, annual leave allowance and access to wellbeing services and strong focus on wellbeing throughout the organisation.

Being part of Loch Lomond & the Trossachs National Park means being passionate about what you do, working hard to inspire and lead the way for others. We care about each other and are accessible and friendly treating each other with respect and understanding, we think about our planet with each decision we make. Together, we are the difference.

Loch Lomond & the Trossachs National Park are proud to celebrate difference. Diversity of experience is vital in our success we want our business to be representative to the communities we work alongside. As an equal opportunity employer, we actively encourage applicants from a wide range of individuals, irrespective of age, disability, gender reassignment, gender identity and expression, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.



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Closing Date